

WELLS RURAL ELECTRIC COMPANY

Adopted: April 18, 2017

Reviewed:

Revised:

POLICY NO. 1-18

NON-MEMBER REQUESTS FOR COMPANY INFORMATION

I. OBJECTIVE

To describe the policy and procedure for responding to non-member requests for Company information.

II. POLICY

Unless the information requested is from a person or entity who is legally entitled to the information, non-members are not entitled to Company information except as described herein.

- A. Should the person or entity be legally entitled to the information requested or should the Company voluntarily choose to provide such information whether the person or entity is legally entitled to it, such person or entity must acknowledge that the information is confidential and not a public record or, if applicable, subject to disclosure under the Freedom of Information Act (FOIA).
- B. If any Company information is provided, the requesting party must complete the Affidavit by Non-Member in Support of Request for Company Information which is attached hereto.
- C. The Company may charge reasonable fees and costs which are incurred for such Company information.

Affidavit by Non-Member in Support of Request for Company Information

The undersigned being first duly sworn, deposes and says:

1. I am not a member of Wells Rural Electric Company (the Company).

2. The information being requested is the following:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. It is my understanding that the information which I am requesting is not a public record or, if applicable, subject to the Freedom of Information Act (FOIA) and is not for any of the following:

- (a) To solicit money or property from members of the Company;
- (b) For any commercial purpose or purpose in competition with the Company; or
- (c) To sell to any person.

4. I further understand and agree that by executing this affidavit, that this information will not be used for any purpose other than as permitted by Policy 1-18 of the Company.

DATE: \_\_\_\_\_, 20\_\_ \_\_\_\_\_  
Non-Member

STATE OF NEVADA        )  
                                  : ss.  
COUNTY OF \_\_\_\_\_ )

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

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ACTION TAKEN\*

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DATE OF ACTION \_\_\_\_\_  
SIGNED: \_\_\_\_\_, TITLE: \_\_\_\_\_

\* TO BE COMPLETED BY THE COMPANY ONLY.